



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE BOARD MEETING

**TUESDAY, MAY 24, 2011**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, May 24, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O'Leary.

2. Roll Call

Vice-Chairperson Charbonneau noted that Chairperson Burtnik is present electronically and Trustee Fera asked to be excused.

Moved by Trustee O'Leary

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board excuse Trustee Fera from attending the Board Meeting of May 24, 2011.

**CARRIED**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik		✓		
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Shelby Levesque	✓			
Patrick Fowler	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burkholder  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of May 24, 2011, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Approval of Minutes of the Board Meetings**

**5.1 April 26, 2011**

Moved by Trustee Burkholder  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 26, 2011, as presented.

**CARRIED**

**5.2 May 10, 2011**

Moved by Trustee Burkholder  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of May 10, 2011, as presented.

**CARRIED**

**B. DELEGATIONS**

**1. Maria M. Love Field Supervisor of the Year Award, 2011  
Niagara University School of Social Work - Recipient: Sebastian Fazzari, Ph.D.**

Yolanda Baldasaro, Superintendent of Education, welcomed Karen Edmond, Coordinator of Field Practicum at Niagara University-Social Work Department, who presented information on the Niagara University School of Social Work - Maria M. Love Field Supervisor of the Year Award, 2011. Each year the award is presented in recognition of the outstanding contribution of individuals who provide mentorship to students during their Field Practicum or Internship placements.

This year's recipient is Niagara Catholic's Supervisor of School Counselling Services Sebastian Fazzari, Ph.D. Dr. Fazzari was recognized for his accomplishment during the Niagara University School of Social Work, Class of 2011 Luncheon on Monday, May 9<sup>th</sup>, 2011, at the Gallagher Centre.

Dr. Fazzari expressed his gratitude for receiving the Niagara University School of Social Work - Maria M. Love Field Supervisor of the Year Award, 2011.

**2. March for Life 2011 – Ottawa**

Director Crocco welcomed Josef VanRuyven, Teacher at Lakeshore Catholic High School, who presented information on the March for Life 2011 in Ottawa. Mr. VanRuyven informed Trustees that the Culture of Life Club brings attention to right-to-life issues by raising funds for needy mothers and producing multimedia projects to educate people.

There are currently Culture of Life Clubs at Lakeshore Catholic, Notre Dame College, Holy Cross, Saint Michael and Saint Paul Catholic High Schools.

**3. Carousel Players Award Presentation**

Superintendent Baldasaro welcomed Mark Lefebvre, Administrator: School Effectiveness Framework, and Jayne Evans, Consultant: Arts/FSL /ESL. Mrs. Evans introduced Pablo Felices-Luna, Artistic Director of Carousel Players and Gyllian Raby, Carousel Players Board Member.

Mr. Felices-Luna presented information on the Carousel Players which is an award-winning professional theatre for young audiences that presents inspiring and creative plays for children aged 5 to 15 in schools, theatres and other venues.

Mr. Felices-Luna presented the Board with a plaque in honor of Niagara Catholic's 40 years of collaboration with Carousel Players.

**C. COMMITTEE AND STAFF REPORTS**

Trustee Nieuwesteeg arrived at the Board Meeting at 8:00 p.m.

**1. School Excellence Program - St. Christopher Catholic Elementary School**

Director Crocco provided background information on the monthly School Excellence Program. Frank Iannantuono, Superintendent of Education, introduced Susan Boychuck, Principal of St. Christopher Catholic Elementary School.

Principal Boychuck showcased St. Christopher Catholic Elementary School as part of the School Excellence Program.

Grade 6 student Samantha Uhl presented her essay which won her the title of Canadian Math Ambassador.

Vice-Chairperson Charbonneau thanked Principal Boychuck and the staff for their presentation.

**2. Unapproved Minutes of the Committee of the Whole Meeting of May 10, 2011 and Consideration of Recommendations**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of May 10, 2011, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of May 10, 2011:

**2.1 Environmental Stewardship Policy**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

**CARRIED**

**2.2 Records Management Policy (600.2)**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

**CARRIED**

**2.3 Niagara Catholic Parent Involvement Committee Policy (800.7)**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

**CARRIED**

**2.4 Niagara Catholic Strategic Direction Priority Indicators 2011-2012**

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as presented.

**CARRIED**

**3. Minutes of the Special Education Advisory Committee Meeting of April 6, 2011**

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of April 6, 2011, as presented for information.

**CARRIED**

**4. Niagara Catholic Technology Skills Competition 2011**

Superintendent Baldasaro welcomed Marco Magazzeni, Consultant: Technology/SHSM, who presented the report on the Niagara Catholic Technology Skills Competition 2011. The competition occurs annually and provides students with the opportunity to showcase what they have learned in class. Mr. Magazzeni informed Trustees that Team Niagara Catholic was well represented with over twenty (20) students participating in the Ontario Skills Competition at RIM Park in Waterloo.

Mr. Magazzeni congratulated the following award winning students in the Ontario Skills Competition:

GOLD: Nasir Dowlatkahi, Saint Michael Catholic High School – Web Design  
Craig Vandenberg, Saint Michael Catholic High School - Electronics  
SILVER: Rebekka Schmitt, Blessed Trinity Catholic Secondary School – Culinary Arts  
Ashley Gerada, Notre Dame College School – Hairstyling

The students who earned gold medals in the Ontario Skills Competition will travel to Quebec City for the Skills Canada National Competition in June to represent Niagara Catholic as part of Team Ontario.

**5. Full Day Early Learning Kindergarten Extended Day Program – Update**

Superintendent Baldasaro and James Woods, Controller of Plant, presented the Full Day Early Learning Kindergarten Extended Day Program Update.

Trustees were informed that the Niagara Catholic District School Board has received approval from the Ministry of Education to implement the operation of Full Day Junior Kindergarten and Kindergarten and Extended Day Programs in ten (10) sites in the 2011-2012 school year.

The viability of and calculation of fees for Extended Day Programs was also discussed.

**6. Extended Overnight Field Trip/Excursion/Exchange Trip Information**

Superintendent Baldasaro presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Director Crocco reviewed and highlighted the following Board correspondence;

- 1.1 The Terry Fox Foundation – Thank You for Support
- 1.2 Best Buddies Canada – Best Buddies Program
- 1.3 2011 OCSTA Special Award - Archbishop Thomas Collins
- 1.4 Letter of Appreciation to Board from Toronto Archbishop Thomas Collins  
OCSTA President Nancy Kirby, OECTA President James Ryan

**2. Report on Trustee Conferences Attended**

Trustee Burkholder spoke of a conference workshop she attended with Trustee Fera on Catholic Education which was presented by the Halton Catholic District School Board at the OCSTA AGM 2011.

**3. General Discussion to Plan for Future Action**

Nil Report

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – May 10, 2011**

Director Crocco presented the Spotlight on Niagara Catholic – May 10, 2011 issue for Trustees' information.

**4.2 Calendar of Events – June 2011**

Director Crocco presented the Calendar of Events – June 2011 for Trustees' information.

**4.3 CCSTA AGM – Regina, Saskatchewan, June 2 – 4, 2011**

Director Crocco presented information on the CCSTA AGM being held in Regina, Saskatchewan on June 2 – 4, 2011.

Trustees were asked to confirm their attendance with Sherry Morena.

**4.4 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011**

Director Crocco updated Trustees on the first Annual Niagara Catholic Family Picnic Day 2011 taking place at Queenston Heights on Sunday, June 5, 2011. Fr. John Vickers will represent the Bishop and celebrate Mass.

Trustees were asked to confirm their attendance with Sherry Morena.

**4.5 Niagara Secondary Graduations 2011**

Director Crocco presented the finalized scheduled of Trustees and Senior Staff attending Niagara Catholic's Secondary Graduations.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**1. Inclusivity Policy on the Hiring Process of Senior Staff**

Chairperson Burtnik requested that Trustee Fera's Notice of Motion be brought forward for discussion. The Chairperson informed the Board of her conversation with Trustee Fera regarding the Notice of Motion on the development of an Inclusivity Policy on the Hiring Process of Senior Staff. Trustee Fera is requesting that the Notice of Motion be postponed until he can be physically present at a meeting of the Board at which time this motion will be discussed.

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

**THAT** Trustees Fera's Motion be brought forward for discussion.

**CARRIED**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board postpone the discussion on the development of an Inclusivity Policy on the Hiring Process of Senior Staff until Trustee Fera is presented at a Board Meeting.

**CARRIED**

**2. Establishment of Ad Hoc Committee on the Bullying Prevention and Intervention Policy**

Trustee MacNeil submitted the following Notice of Motion for presentation at the June 14, 2011 Board Meeting:

***“THAT** the Niagara Catholic District School Board create an Ad Hoc committee to research and report on the effectiveness and implementation of “Bullying Prevention and Intervention Policy” # 302.6.8 and its associated administrative guidelines. This Ad Hoc committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.”*

**F. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:55 p.m. and reconvened at 10:30 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of May 24, 2011.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of April 26, 2011, as presented.

**CARRIED (Item F1)**

Moved by Trustee MacNeil  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of May 10, 2011, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Sicoli  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of April 26, 2011, as presented.

**CARRIED (Item F4)**

Moved by Trustee MacNeil  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of May 10, 2011, as presented.

**CARRIED (Item F5)**

Moved by Trustee Burkholder  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

**CARRIED (Item F6)**

## **H. FUTURE MEETINGS AND EVENTS**

### **I. MOMENT OF SILENT REFLECTION FOR LIFE**

### **J. ADJOURNMENT**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the May 24, 2011 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:30 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on May 24<sup>th</sup>, 2011.

Approved on the 14<sup>th</sup> day June 2011.

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer